



ABOUT OTAN TRAINING: Workshop Descriptions

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Workshop title	iPads in Adult Education
Workshop description	This workshop will introduce participants to the basics of using your iPad in the classroom; discuss and discover ways to implement activities; take pictures with an iPad; and apply those images to classroom activities. Participants will also learn how to use an iPad as an audio tool to enhance speaking and pronunciation and understand the power of an instant response system using the iPad in the classroom. This is a hands-on workshop and all are required to bring their iPad if they are not provided by the host site. Prerequisites: Ownership of or access to an iPad. Bring the device with you to the workshop, fully charged. For more information about this and other OTAN Workshops contact OTAN at support@otan.us or call 916-228-2580.
Session length	3 hours
Format	Workshops: Training events at a physical location, of short duration (2 – 6 hours) but may be part of a series.

To find out more about any of these workshops, including dates and times offered, please check the [California Adult Education Professional Development Web site](#). This site has information on OTAN offered training, as well as training offered by CALPRO and CASAS.

Face-to-Face Workshop Requirements:

- The lab must contain at least one computer for every individual enrolled in a class - including the instructor.
- The Internet connection must be at least a T1 line.
- All computers being used must have Internet Explorer 9 or Firefox 20 or later and Adobe Acrobat Reader 10 or later.
- OTAN's Web site and its contents must be accessible on every computer used during a class.
- The instructor's computer station should be connected to an LCD projector and the room will need a screen for class viewing. (If a projector and/or instructor station is not available, OTAN can provide them).
- At least 10 participants must have completed the online registration 10 business days prior to the workshop.
- All Microsoft Office workshops require the correct version of Office to be installed on all computers in the lab to be used.
- Various workshops will require unblocked access to necessary Web sites.